

TRUST BOARD

Confidential and Public Board Papers

The Board has previously agreed that it wishes to meet in public. The Board however noted that there would always be times when matters need to be discussed in a closed session, where the public could not attend.

In the spirit of openness the Board details below the typical matters which will be discussed in closed session.

- any documents pertaining to litigation or potential litigation;
- anything that is potentially commercially sensitive (as well as commercially confidential) for either the Trust or a third party;
- any matter concerning an individual patient or member of staff;
- anything relating to data that may be adjudged "protected" under the Data Protection Act 1998 (DPA);
- Documents that may be exempt from disclosure under the Freedom of Information Act 2000.

Specific confidential items for example would include Serious Untoward Incidents (SUIs) and contracting/tendering reports.

The Trust will, however, continue to comply with the requirements of the Freedom of Information Act 2006

The Board has agreed to review this schedule annually. This was done in October 2011.

Jane Gear
Head of Corporate Affairs
Jane.gear@asph.nhs.uk

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