Trust
Ashford and St. Peter’s Hospitals

Address
St Peter’s Hospital
Guildford Road
Chertsey
Surrey

Postcode
KT16 0PZ

Telephone Number
01932 722012

Type of Placement
Acute Cardiac Care unit

Profile of Area
23 bedded acute cardiology unit

Shift Patterns and Times

<table>
<thead>
<tr>
<th>Time</th>
<th>Breaks</th>
</tr>
</thead>
<tbody>
<tr>
<td>EARLY</td>
<td>7:30 – 15:30</td>
</tr>
<tr>
<td>LATE</td>
<td>12:30 – 20:30</td>
</tr>
<tr>
<td>NIGHT</td>
<td>20:00 – 08:00</td>
</tr>
<tr>
<td></td>
<td>30 minutes</td>
</tr>
<tr>
<td></td>
<td>30 minutes</td>
</tr>
<tr>
<td></td>
<td>1 hour and 15 minutes</td>
</tr>
</tbody>
</table>

Staff works a mixture of shifts, including nights and weekends.

Placement Requirements
Contact the ward and arrange to visit at least 2 weeks prior to your start date. You can discuss any specific requests with the Nurse in Charge at this time. Students are encouraged to work alongside their mentor, for a minimum of 2 shifts a week.

Professional Behaviour
You must adhere to the uniform policy at all times whilst on placement, paying special attention to hair, nails and jewellery.

Smoking is not permitted anywhere on site.

Refreshment Facilities
See our webpages

Public Transport
See our webpages

Car Parking
Parking permits / swipe cards will be arranged during Locality Induction in Year 1
BIRCH/CCU

Welcome to your placement on Birch/CCU at St. Peter’s Hospital. We hope that you will find your time with us both educational and enjoyable.

This pack has been developed to help prepare for your placement with us, and to form part of your induction.

We suggest you read this as soon as you know you are coming to Birch/CCU Ward, print it out and do as much as you can to prepare beforehand. Don’t forget to bring it with you on your first day.

<table>
<thead>
<tr>
<th>Your name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mentor Name (s)</td>
</tr>
<tr>
<td>Associate Mentor</td>
</tr>
<tr>
<td>Ward Sister / Manager</td>
</tr>
<tr>
<td>PLT</td>
</tr>
</tbody>
</table>

Trust Information

Ashford and St. Peter’s Hospitals NHS Trust manages two sites - Ashford Hospital in Middlesex and St. Peter’s Hospital in Chertsey, Surrey.
The Trust as a whole provides acute hospital services to a large and diverse population, with a catchment of around 450,000 stretching from West Hounslow to Woking across the Boroughs of Hounslow, Spelthorne, Elmbridge, Runnymede and Woking

Philosophy of Care (Medical)

We aim to treat every patient as an individual

The care patients/relatives receive will be safe, provided by skilled healthcare professionals who whilst ensuring patient confidentiality will openly communicate effectively with both patient and relative

The care provided will be of a high standard and provided by professionals in a warm and friendly atmosphere

Religious and cultural beliefs will be promoted by all staff involved in care giving

Advice, support and counselling and health education will be provided to help patients and their families obtain the most from their stay with us in preparation for discharge
Aims of Service
The aim of our service is to provide all patients admitted to our acute cardiac care unit with a high level of specialist care by appropriately trained and experienced nursing staff as well as access to treatment under specialist consultant cardiologists.

Team members
Students will work with and alongside all the members of the nursing team, including Ward Manager, Deputy Sister / Charge Nurse, Senior Staff Nurse, Staff Nurse, Health Care Assistant, Medical Support Worker, and the Ward Clerk.

There are a variety of other healthcare professionals who care for patients on Birch / CCU Ward. These include the Consultants and their medical team, Discharge coordinators, Physiotherapists, Occupational Therapists, Pharmacists, and Dieticians.

Link Nurses
Birch/CCU supports the Link Nurse; the role is to ensure that all members of the team are aware of current practice and policies within their designated role. The link attends regular meetings to update their knowledge and also influence future practice through contributing to Trust policy development. You should find out who the Link Nurse is on? For the following specialities:
- Nutrition
- Infection Control
- Wound Care
- Palliative Care
- Continence
- Diabetes
- Minimal Handling
- Mentoring
- Falls

Professional Development
Nursing staff on Birch/CCU are able to undertake continuing professional development in all the above areas.

Daily Routine

Handover - The start of a shift begins with ‘handover’ or ‘report’ of patient information, this promotes continuity of care and allows staff to review and plan care. All patients are discussed with the nurse in charge and therapists.

Multi Disciplinary Team (MDT) meetings

Protected Meal times
Birch/CCU Ward has protected meal times at lunch and supper; this time allows the nursing staff to facilitate serving of the meal and to monitor the food consumed.
Referral Criteria/ Admission methods
Patients are admitted to via a number of different routes: from A&E, a booked admission, after attending an outpatient’s clinic, discharge from Medical High Dependency Unit or transferred from another hospital.

Visiting Times
2-4pm and 6-8 pm daily

Teaching Opportunities
Variety of clinical skills
Multi-disciplinary meetings
Consultant rounds

Policies & Procedures
You will need to access and read the following policies as part of your induction, they are located on the Hospital Intranet.
Fire, Health and Safety, Medicine Management, Minimal Handling, Infection Control Confidentiality, Missing Patient, Falls

Other information that will be given on Day 1 of placement

Suggested pre placement reading
A&P heart and circulating system

Learning Resources:
Access to Trust intranet and internet is available on the Ward.
Hospital Library is on site.