

## ROLE DESCRIPTION

**Role Title** Patient Panel Member

**Responsible to** Chair of Panel

**Key Role Relationships & Liaison**  
The Patient Panel  
The Trust Managers  
Patient Advice and Liaison Service  
Patients and the Public

**Purpose of Role** To support patient and public partnership within the Trust.

### Key Areas of Support

- 1 To assist in the development and implementation of the Trust's patient and public partnership strategy.
- 2 To act as a patient/public representative on a designated group/committee within the Trust.
- 3 To consider formal reports of the designated group/committee and provide input from the patient/public prospective
- 4 To be a member of the Trust Patient Panel.
- 5 To advise and participate in the development and, on occasions, provision of education for staff.
- 6 To help appraise information for patients produced by the Trust.
- 7 To advise the Trust on issues/items of concern regarding service provision within the Trust.
- 8 To help determine the priorities for patient surveys and focus groups.
- 9 To assist the Trust in considering how common issues of concern, raised by patients, can be addressed.
- 10 To participate in debate regarding Trust's services and to support quality developments.
- 11 To adhere to relevant Trust's policies and procedures.

12 To develop and adhere to a jointly agreed Code of Practice.

Patient Panel Members are not available to be contacted directly by members of the public. Should members of the public wish to comment or complain about aspects of Trust's services this should be done through the PALS or the Complaints Department.