

ROLE DESCRIPTION

Role Title	Patient Panel Member
Responsible to	Chair of Panel
Key Role Relationships & Liaison	The Patient Panel Patient Advice and Liaison Service Patients and the Public The Trust Managers
Purpose of Role	To support patient and public partnership within the Trust.

Key Areas of Support

- 1 To assist in the development and implementation of the Trust's patient and public partnership strategy.
- 2 To act as a patient/public representative on a designated group/committee within the Trust and work within the parameters of the Terms of Reference for the Patient Panel.
- 3 To consider formal reports of the designated group/committee and provide input from The patient/public prospective
- 4 To be a member of the Trust Patient Panel which includes representing and promoting the panel at any/all appropriate opportunities.
- 5 To advise and participate in the development and, on occasions, provision of education for staff.
- 6 To help appraise information for patients produced by the Trust.
- 7 To advise the Trust on issues/items of concern regarding service provision within the Trust, and to require appropriate responses.
- 8 To help determine the priorities for patient surveys and focus groups.
- 9 To assist the Trust in considering how common issues of concern, raised by patients, can be addressed, and to monitor progress.
- 10 To participate in debate regarding the Trust's services and to support quality developments.
- 11 To adhere to the relevant Trust's policies and procedures.
- 12 To develop and adhere to a jointly agreed Code of Practice.
 Patient Panel Members are not available to be contacted directly by members of the public. Should members of the public wish to comment or complain about aspects of the Trust's services this should be done through the PALS or the Complaints Department.
- 13 As a Patient Panel member you could refer and recruit other panellists, where appropriate.

